



Diocese of Colorado Springs

228 North Cascade Avenue
Colorado Springs, Colorado 80903

Telephone (719) 636-2345 FAX (719) 866-6453

ANNOUNCEMENT OF POSITION VACANCY

Location: Saint Gabriel Montessori Preschool.

Date Posted: April 1, 2026.

Closing Date: Until filled

Job Title: Montessori Teacher Assistant

Date position will become available: August 1, 2026

Salary range: \$16.00-\$19.00/hour

Minimum qualifications:

- Montessori experience preferred, or a willingness to learn
- Applicants must be warm, kind, inviting, and patient individuals who have experience working with children ages 3-6
- Have a strong practicing Catholic faith. Must be willing to take an Oath of Fidelity to the Magisterium of the Catholic Church
- Must be able to sit on the floor for extended periods of time, bend and get up and down easily, and pick up forty pounds
- Professional appearance and communicate well with others
- Must be reliable, punctual, and committed to the mission of the school
- PDIS certified or willingness to complete all training for the state of Colorado before starting with children
- Virtus safe environment training

Performance Responsibilities:

- Share in the religious mission of the school
- Teach in a manner consistent with the academic, social, moral and religious teachings of the Catholic Church
- Student centered and student focused
- Help to implement the Montessori method in the classroom
- Create a positive classroom environment by teaching and modeling Catholic values
- Ability to help guide students and set boundaries so that a peaceful and loving environment is maintained.
- Excellent collaborative/learning skills
- Excellent organizational and academic skills
- Energetic, creative, innovative, flexible
- Must work well within the Unified Catholic School system

Summary of Additional Expectations:

- Attend all meetings and/or trainings as required outside of normal contractual day

Experience: Preferred

For more information on the position, please contact:

Person: Laura Morgan lmorgan@stgabilcos.com

School: Saint Gabriel Classical Academy and Montessori Preschool

Address: 4727 Coach House Dr.

Colorado Springs, CO 80920

Phone: (719) 418-5670

Application can be found at: <https://www.jotform.com/92386385855978>

For more information about the job application process, visit our website here:

<https://www.diocs.org/Directory/Catholic-Schools/Career-Opportunities/Employment-Application-Process>